

These notes list the changes included in ONECase Release 5.27. Some of the changes have already been distributed in “refresh” updates – others are distributed for the first time in this release.

Some of the items are significant – meaning that workers using them should be alerted and invited to contact casey if they have question or issues. If there are questions or issues, please send an email message to casey@coxandcompany.com. You may also call Chris Treadaway (704-374-1750 x28) or Tom Cox (704-374-1750 x22).

We urge you to focus special attention on the changes made to the Placements (PLC) module. There are rate changes required by the September 15 Director’s Letter.

APS “Work with ADS Incidents” Menu 72 – hard stop

Hard stop ensures that the APS Incident Reported Date is not prior to the APS Incident Date.

BAS “Work With Cases” – change to ‘replicate service’ function

You will now be able to replicate a service for a person in a case even if someone else in that same case already has that service.

BAS “Work with Notes” – easy exit out of spell check

The spell check function in Notes has been changed to allow the user to exit out of the spell check feature by pressing F3.

BAS Stored Files – improved search screen

The “Look up Stored Files” screen has been enhanced with a “search” feature. You can search for a stored file by typing in a word or part of a word in the field directly above the comment field. The program will search for that word or partial word in the list of stored files. The search will not be case sensitive.

BAS Worker Queue – sort sequence

Change in the sort function of worker queue. Worker queue will be sorted first by count and then time last assigned.

BAS “Caseload Management Reports” Menu 23

Eliminated the extra page that was printing when this report was created.

BAS “Work With Cases”: show open services first

Services will now be sorted to show open services first, alpha by service, followed by closed services.

CPS “Work with CPS Incidents”

Hard stop ensures that the CPS Incident Reported Date is not prior to the CPS Incident Date.

CPS “Work with CPS Incidents” – ‘post services’ field now mandatory

Programming has also been put in place to create a “hard stop” if there is no entry in the “post services” field. This field is now a required entry per the state.

CPS “Work with CPS Incidents” – School Type field added

File change to allow for a new field on CP3000-2. The “Sc” field has been added as a data input field. Standard codes also created for this menu option.

CPS DSS-5104 Form – ‘maltreatment code serious’ fields

Programming has been corrected to merge the new field “Maltreatment Code Serious” into the DSS-5104 template.

Programming added to not have the Maltreatment Serious “N” code print out on the DSS-5104.

CS “Print Client Statement” – no more Social Security Number

Change made to program that prints the Client Statement. The social security number of any member of the household will no longer appear on the printed Client Statement.

DC “Voucher Vendor Payments” Menu 42 – new sequence options

System has been updated to print Day Care Payment Vouchers in order specified by the county.

DC “Work with Day Care Cases” Menu 41 – hard stop on ‘WAI’ disposition

Added a hard stop when you have a child with the disposition “WAI” and no disposition date entered. Added error message when disposition date is zero and disposition code is “WAI”

DC “Print Caseload Report – Unduplicated” Menu 43 – new report

New report option on Menu 43. Report produces an unduplicated count of applications/cases either by worker or for all workers. In summary or detail.

DC “Vendors” Menu 48 – new ability to copy

Created the ability to copy vendor information from one site to another.

EATS “Work with EATS Applications” – obligate funds when requested

The option has been changed to have the ability to show funds as obligated when they are requested by the worker. If the county wants to use this option, you must go to the EATS Control file Menu 36 and set the “Funds Obligated upon Request” flag to “Y”. Please contact Cox & Co if your county wants to implement this option so that we can advise you about how to deal with existing requests.

PLC “Work with Placements” Menu 55 – placements with same Begin Date

To permit corrections in placements, a change allows more than one placement with the same begin date. However, there cannot be more than one paid placement with the same beginning and ending date.

PLC “Work with Placements” Menu 55 – ‘P’ for payment history

Typing a ‘P’ by a placement on the ‘Home Placements’ (PS3500-4) screen displays all payments for the placement.

PLC “Work with Placements” Menu 55 – changing Home Number

Change allows worker to change the Home Number of an unpaid placement.

PLC “Work with Placements” Menu 55 – current Regular Fund Source code

The ‘Home Placement Funding’ screen (PS-3500-5) now shows the current fund source in the “Reg Fund Source” field – that is, the most recent fund source specified on the the Regular Fund Source Codes screen (PS3030-1). The screen formerly showed the fund source in place on the Begin Placement date.

PLC New Placement Standard Code – new ‘Case Decision’ function

There is a field called ‘Case Decisions’ on the ‘Home Placement Funding’ screen. The new field lets you maintain a list of decisions made about the placement. You access the ‘Case Decision’ screen, put the cursor on the field next to the ‘+’ sign and press F1. Using option 30 on Menu 59, you must add standard codes for “Case Decision”.

PLC “Calculate Placement Fees” – no more rounding anomalies

Programming change made to the calculate program to round to 5 decimal places to eliminate “rounding anomalies”.

Note that if your agency allows prior month adjustments, please contact casey before you voucher January payments.

PLC “Calculate Placement Fees” – September 15 Director’s Letter

See the IMPACT ANALYSIS later in this document.

PLC 5094 Report – new sequence option

Added the option to print 5094’s in alpha order by child’s name

PLC 5094 Report – no more prior month

Programming change made to not show prior month data on the 5094.

PLC 5094 Report – no more ending date if placement still open

Programming change made to show no ending date on a placement if the placement is still open at month- end.

PLC “Placement History Report” Menu 57 – adds leveling code and selection

This report has been changed to include the leveling code. Additionally, the report can now be run for paid placements only, unpaid placements only or both.

PLC “Work with Placements” – automatic address change

The program now changes the address of the child to the address in the person record of the placement home provider. A message will be sent to all workers that have a case with that child. The message will also list the placement home number.

PLC F24=Zip Screen – consistent edit on F4=Delete function

This change ensures that the same edit checks for user authority the programming edit that checks for user authority to delete (F4) was not in place. The programming was updated on all F24 Zip screens to include this edit for the F4 delete key.

RC “Work with Log Entries” – voter registration

When voter registration is changed at reception, the change is reflected in the person record.

RC “Work with Log Entries” – easier to Close a log entry

When using the “Look up Log Entries” feature, you now have the ability to close the log entry by keying in “C” for close.

RC “Print Reception Log” Menu 31 – new selection options

The selection criteria now include “Worker Received” or “Worker called”.

IMPACT ANALYSIS: September 15 Director's Letter

The September 15 Director's Letter requires changes to standard rates. Other than adding support for new standard rates, there are no other "rule" changes that would cause a change to ONECase program logic. However, we are taking the opportunity to implement enhancements which will improve usability.

New Placement Home Types

The September 15 letter redefines Types of placement.

Family Foster Care (FFC) placement homes keep children on site and are paid directly by the DSS agency. These homes are recruited and licensed by the DSS agency.

Child Placing Agencies (CPA) also recruit and license family foster care homes. The DSS agency pays the placing agency, which pays the homes at which children reside.

Residential Foster Facilities (RFF) are placement homes that provide an institutional environment for children placed in its care. There have been 4 types of residential care facilities (group, emergency, institution, and camps) – these are combined into the new Residential Foster Facilities type.

The September 15 letter establishes new maximum participation rates for each type of placement (that is, new "standard" rates). The "standard" rates are based upon the child's age, using the same break points for each type. The rates are documented in the director letter.

We will enhance ONECase to make the usage of the four new standard rates easier.

No change: Special Rates, Supplements, and Clothing Allowance Support

Although the September 15 letter does not mention them specifically, the letter does not appear to eliminate the option to use supplemental payments, clothing allowance, or special rates – features now supported by ONECase. ONECase support for these options will be unchanged.

Regarding clothing allowances, workers will be able to continue typing the clothing allowance amount and code on the placement screen. As a reminder, agencies may choose to use the "Allocate Clothing Allowance" menu option to update the Allowance Amount.

Enhanced Support: "Agency" Standard Rate

We will add support for a new rate that might be called an "agency" standard rate. If your agency chooses to use this new option, you will set up the "agency" standard rates in Vendor 99990. Remember that you already use Vendor 99999 to store the "state" standard rates.

If rates exist for Vendor 99990 in your rate table (and if there is no Special Rate on the placement screen), ONECase will pay the “agency” standard rate. If rates do not exist for Vendor 99990, ONECase will automatically pay the rates in the table for Vendor 99999. If there is a Special Rate on the placement screen, ONECase uses it to pay.

Enhanced Support: Child Placing Agency Standard Rate

We will add standard rate support for Child Placing Agencies – that is, those Placement Homes with the Care Provided code equal to ‘CP’ . To implement the feature, an authorized agency worker will 1) key the standard rates into Vendor 99980 effective 12/1/2008, 2) add the ‘CP’ standard code to the Type of Care codes (Menu 59) and 3) change the Care Provided code on the Placement Home screen to ‘CP’ (Menu 58).

Enhanced Support: Residential Foster Facilities Standard Rate

We will add standard rate support for Residential Foster Facilities – that is, those Placement Homes with the Care Provided code equal to ‘RF’ . To implement the feature, an authorized agency worker will 1) key the standard rates into Vendor 99970 effective 12/1/2008, 2) add the ‘RF’ standard code to the Type of Care codes (Menu 59) and 3) change the Care Provided code on the Placement Home screen to ‘RF’ (Menu 58).

Benefits of the Enhancements

Today, if an agency wants to pay more than the standard state rate, a worker can either type a special rate or add a supplemental payment. With these enhancements, workers will not have to key a Special Rate to tell ONECase to pay the standard “agency” rate.

No change: Maximization and Specialized Care flags

The Maximization and Specialized Care flags tell the Calculate program that the Special Rate is to be paid. The September 15 does not give cause to eliminate the flags.

No change: Rules for Allocating Payments to Fund Sources

Based upon what the letter states or implies, we believe that there are no changes to the rules for distributing payments to fund sources.

Reminder: Prior Month Adjustments

ONECase can calculate adjustments to payments in prior months – but will do so only for months after the ‘Override beginning date for fee calculation date’ specified on the Placement Controls screen.

For example, if the current month is October 2008 and the ‘Override’ date is set to 09/01/2008, ONECase will calculate adjusted payments for September but will not calculate adjusted payments for August or earlier months.

Agencies maintain the ‘Override’ date every month before the payment cycle begins. Those that do not want ONECase to make prior month adjustments set the ‘Override’ date to the first day of the current month. Those that want to adjust payments for the the three months prior to the current set the ‘Override’ date accordingly.